

INFANTS & TODDLERS (0-3)

Transitions Planning Timeline Checklist Created by THE ASSOCIATED: Jewish Community Federation of Baltimore’s Disabilities Task Force For the Baltimore Jewish Abilities Alliance.

TOPIC	TO DO	✓
Screening/ Educational	Contact Maryland Infants and Toddlers for an evaluation or Click here for more information.	___
Educational	Help develop your child’s IFSP(Individual Family Service Plan) Click here for more information.	___
Educational	IFSP are reviewed every six months. Make sure to attend your child’s IFSP meetings.	___
Medical	Create a file for medical information.	___
Financial/ Services	Contact DDA regarding eligibility for services. Click here for more information.	___
Educational	At age 2 your child needs an evaluation to see if they will continue to need early intervention or special education services. Once they are eligible at an IEP team meeting, it is your choice if you want remain in Infants & Toddlers or transition to Preschool Special Education Program.	___

Note: Transition planning starts at age 2 as it is important to plan what will happen when your child turns 3. A child can continue with IFSP until their 4th birthday or can transition into IEP at age 3 if they qualify. It is the parents choice.

EARLY CHILDHOOD (pre-K & Kindergarten)

TOPIC	TO DO	✓
Screening	Visit Maryland Schools to get a list of referral numbers for your local district to get a screening.	—
Educational	Help develop your child's IEP. Click here to better understand an IEP.	—
Financial/ Services	Contact DDA regarding eligibility for services.	—
Independent skills/ living social	Development behavior management strategies Visit our website to get a list of strategies on behavior management.	—
Medical	Create a file for medical information.	—
Educational	Explore what options are available for your child's education: inclusion, resource or combination. Visit our Website for more information.	—
Financial	Look into Medicaid .	—

ELEMENTARY SCHOOL

Educational	Attend IEP meeting. Visit our website to find out more about an IEP and how to best prepare.	—
Housing	Explore residential options. Where will your child live after graduation?	—
Vocational	Introduce the concept of work into everyday activities to help your child build independence and work skills	—
Independent Living Skills	Use routines at home for self care and daily living skills. Examples are chores and allowance	—
Social	Help child develop friendships and social skills. Encourage play dates and other social opportunities for your child	—
Educational	Visit our website to find out different placement options for your child.	—
Vocational	Support the introduction of class jobs at school.	—
Social/ Vocational	Get your child involved in after school programs such as after school sports.	—

MIDDLE SCHOOL

TOPIC	TO DO	
Educational	Attend every IEP meeting.	✓ —
Vocational	Begin career exploration in school and in community. Examples include job shadow, volunteer and participate in community projects. Visit our website for more information.	— —
Vocational	Support teacher's efforts to provide job training as part of the school program, including jobs at schools. Try to incorporate this at home.	—
Educational	Explore what options are available for your child's education: inclusion, resource or combination.	—
Social	Explore student's community recreation and leisure interests. Get involved!	—

Note: The State of Maryland requires families to start "transition planning" at age 14.

AGE 14

Educational	Attend every IEP meeting. Transition planning begins so help to develop your child's ITP. Click here to get a guide on transition planning at Maryland Public Schools.	— —
Financial/ Services	Research how funding sources can benefit your child (SSI, Medicaid etc). to get a guide on transition planning. Click here.	—
Educational	Find out about graduation requirements.	—
Educational	Decide if child is on diploma track or certificate track for graduation. Click here to find out about diploma options.	—
Vocational	Expand career exploration. Complete the necessary amount of community service hours for graduation.	—

AGE 15

Educational	Attend every IEP meeting and continue to develop ITP.	—
Educational	Be sure class choices are appropriate.	—
Vocational/ housing	Attend transition fairs and other educational opportunities that offer information about future planning needs such as residential, guardianship, employment and recreation activities. Click here for more information.	— —
Medical	Continue to maintain medical records and updated school psychological testing records	—

AGE 16

TOPIC	TO DO	✓
Educational	Attend every IEP meeting and continue to develop ITP.	___
Vocational	Find and hold a part time paid or volunteer job in the community. Click here to find jobs for people with special needs.	___
Educational	Discuss how long your child will attend high school; 4 years or through age 21.	___
Educational/ vocational	Attend information meetings about future planning.	___
Financial	Make sure finances are in order	___
Independent Living Skills	Obtain MD State ID card at local license branch click here .	___
Independent Living Skills	Take Driver's Education when appropriate or learn about transportation options to help develop independence click here .	___
Legal	Investigate guardianship or power of attorney procedures and determine child's best interest click here .	___

AGE 17/JUNIOR YEAR

Educational	Attend every IEP meeting and continue to develop ITP.	___
Vocational	Enroll in vocational classes if appropriate. Click here to find out more about vocational training.	___
Educational	Establish graduation date.	___
Educational/ Vocational	Investigate post-secondary education options. Click here for a checklist.	___
Legal	Discuss age of majority and transfer of rights to child at age 18	___
Legal	Investigate guardianship procedures and determine child's best interest.	___
Vocational	Refer student to DORS to sign a Release of Information Form.	___
Housing	Investigate post high school living arrangements Visit our website for more information.	___

AGE 18/SENIOR YEAR

TOPIC	TO DO	✓
Educational/ Vocational	Make necessary applications to colleges and other post secondary institutions. Click here for a list of options.	_____
Financial /Services	Re-apply for SSI and Medicaid. Visit our website for more information.	_____
Independent Living Skills	Register to vote.	_____
Legal	Transfer of rights to the student	_____
Legal	Establish legal guardianship or power of attorney, if necessary.	_____
Financial	Review health insurance coverage; inform insurance carrier of student's disability and investigate rider of continued eligibility.	_____
Medical	Make sure school psychological testing/reevaluation is up to date.	_____

AGE 19-20

Vocational	Monitor vocational education.	_____
Educational	Make contact with post secondary personnel. Click here to find out more information.	_____
Services	Continue close contact with adult service providers.	_____
Educational	Ensure all necessary support services are ready to be provided immediately after graduation.	_____

Prior to Graduation

Medical	Make sure school psychological test is up to date. Click here for 10 Steps to Health Care during transition.	_____
Educational	Obtain any special testing records.	_____
Educational/ Vocational	Consult with high school guidance counselor to get a thorough understanding of how much support is necessary for success.	_____
Educational	Make certain the college or vocational school you are interested in has support services that meet your child's needs.	_____
Housing	Investigate post high school living arrangements. Visit our website for more information.	_____